

Juniper Ridge Community School
Minutes of the Board of Stewards
3/21/17

In Attendance - Patrick Ebel, Nicole Miller, George Rau, Pam Middlemas, Krista Kuncir, Cathy Staten, Layne Meyers, and Laura Carter.

Introduction of Guests: Jen Nichols from Parent Council

The meeting was called to order at 5:47 pm

Opening Verse

Assignment of duties:

Facilitator	Layne
Co Facilitator	Krista
Time Keeper	Nicole
Stack Taker	Cathy
Minutes	Cathy
Agenda Collector	Pam
Task Keeper	Nicole

Confidentiality and Conflict of Interest Policy was handed out in draft. Will hold over to next month to review it.

Approved January Minutes - hold over to next month
Approved the Agenda - to include revision for

Committee Reports:

Director's Report - Patrick E.

- See attached.

Finance Committee report - George Rau

- Did not Review the financial statement for January as Crystal was sick.
- Finance committee met last week to review the financial projection and proposal for purchasing the land.
- The projected budget for next year was reviewed by George and Patrick. It reflects 95% occupancy of students, 1.9% inflation rate for salaries. Next year's budget is in good shape because of growth in enrollment.
- Sue Reed is directing her annual charitable donation from the Community Foundation to JRCS designated for preschool and parent education. She wants the money put into an investment account to grow for future spending. Board approved George opening an account pending investigation of whether or not it is legal. Cathy will check with Kate on this.
- As we grow the school, we may have donors making contributions earmarked specifically for certain purposes and will need to be able to separate funds .

- Patrick's key man life insurance policy is now in place.

Resource Development - Patrick

- There no active grants being pursued at this time.
- Patrick reserves the right to review all grants being applied for. A policy will be added to the staff handbook.

Building Site committee - The environmental study has started. We have a proposed RFQ with Asset Engineering for the construction of the school. BB&T is looking for more information. Patrick & Frank will be meeting with Asset Engineering & Chamberlain Architects regarding site plan revisions and reduction of costs. We are hoping to get an indoor basketball court in order to offer sports for High School. There was no middle school building in the original plan. We also need more space for preschool. A meeting was held with the ditch company asking for an easement for east side ingress to the property. The Ditch company has denied it. The City will now pursue reestablishing the easement on the east side of the property. Dustin has suggested reaching out to the owner of the nursing home about trading a small portion of land to the southwest of their property for parking in exchange for the easement.

Renfair - we're working on getting more entertainment. Looking for more sponsorships. Brenda has packets that can be delivered to potential sponsors. Craft beers will be offered, and The Meadery will be there. There will be 3 stages for performers.

BOD calendar/task list - Nicole

See attached

School handbook review - Pat, Tammy & Crystal have started the process.

Parent survey - Pam will do survey monkey

SAC update - Patrick will call a meeting regarding doing a report in April. The purpose of SAC is to review test scores, report to the District Accountability Committee, and review the UIP. Test scores and Read Act scores are discussed among the staff and the pedagogical council to determine what the school needs to do. Nicole would like to see SAC meet at least quarterly because it's required.

Board recruitment - April is the month to bring in potential board members to a meeting to see what we do.

Discussed having a spring retreat to develop a profile of what the board should look like. Do we want a large Board that does a lot of work? Or a smaller Board that oversees all?

End of year staff social/send-off for Donald & Claudia. Let's plan for next time Donald will be here - In late April/early May. Have a plaque made for Donald and name a building for him on the new campus.

Time for heart - What response should the board make to a death of a parent of the school community? Board should sign a card. Once we have a campus we could dedicate a tree in our orchard to them.

Closing verse

Meeting was adjourned at 7:34 pm

Respectfully submitted,

Cathy Staten