



JRCS Board of Stewards Meeting Minutes
May 17, 2016

Meeting called to order at 5:37. Board member present: Laura Carter, Pam Middlemas, Layne Myers, Nicole Miller, Cathy Staten, George Rau, Andrea Hartz, Krista Kuncir-McGill. Others present: Kathleen Mumaw, Blythe Rusling, Todd Larson, Donald Samson, Patrick Ebel. Guests: Daniel Gardener and Johnathan West, both from Chamberlain Architects.

Note: We will devote much of this meeting—approximately one hour—to a discussion with representatives from Chamberlain Architects, who will be designing our permanent school.

The Architectural Program – Components discussed:

- There will be more than one phase in the construction of our new campus: Phase One vs. Long Term
- We reflected on the fact that there are many more wants and needs that what we can afford at this time
- Sacrifices will have to be made to combine spaces in our new school

Agenda approved, with the movement of the Finance Committee report to the beginning of the committee reports.

Minutes from April 19, 2016 meeting approved.

Committee Reports:

Finance Committee – George: A modified 2017-2018 budget has been created, and will replace the previous version. In regard to our new campus:

- Bonding soft approval will happen by July 1, 2016.
- Bond closing will happen on September 1, 2016.
- Our budget for the project of building our new school is \$8 million, which will need to include architect fees, modular debt, etc. We will have approximately \$4 million with which to build.

Director's Report – Attached.

Resource Development Report – Crystal is updating our nonprofit status, which should be done yearly. Grants: Bacon Foundation Grant. Also, this committee is working to reach out to our community, to create partnerships, and strengthen old partnerships.

Business

Parent Survey – The survey has been sent out, and should be sent out once more, so that as much data as possible may be gathered and analyzed.

Board of Director Terms Ending: Pam, Laura, and Nicole will each need to submit a letter to Layne, expressing their interest in continuing with the JRCS Board of Stewards.

Hiring Committee – Pam has stepped back. Patrick has hired Xander Scotland, a builder and artist, as the new JRCS groundskeeper. So far, Patrick is very impressed with Xander.

Closed Session – In accordance with C.R.S. 24-6-401, the board will be meeting in closed session on Saturday, May 28, 2016 to work on the AD Evaluation.

Task List – Enrollment packages have gone home with students, and are due back by the last day of school, June 3. The new handbook is printed and ready to go home in the fall. The charter renewal group—so far Patrick and Krista—will be worked on in the fall.

Clubs – For school-related clubs (those that are sponsored by our school), a participant waiver will need to be created. Also, school-sponsored clubs will need to be cleared with our administration.

Approval of Fundraising Guidelines – Charity will send these guidelines out again, with the intent to approve them at our June meeting.

Board Self-Assessment – Krista will work to organize and execute the JRCS Board Self-Assessment.

Job Descriptions – Patrick will work to author job descriptions for Chamaine Ready and Tammy Myers, both of whose job duties will be changing slightly next school year. He will also work to produce a description of the duties of the JRCS Pedagogical Council.

Next Meeting of the JRCS Board of Stewards: June 21, 2016.

Meeting ended at 8:40.

Respectfully submitted,

Pam Middlemas