



JRCS Board of Stewards Meeting Minutes

April 19, 2016

Meeting called to order at 5:35. Board members present: Pam Middlemas, Layne Myers, Nicole Miller, Krista Kuncir-McGill, Laura Carter, George Rau, Charity Brockman, Andrea Haitz. Others present: Donald Samson, Patrick Ebel.

Opening Activity – Donald Samson spoke to the board about the necessity for teachers to have an understanding of the four sheathes that make up each human being, and to not be just an information gatherer. The four sheathes that make up each human are: First, the life body, or esoteric body, which is that which will return to the earth. Next, the life, or esoteric, body, that all living things have; it's the “something” that differentiates a living being from a non-living entity. Third, the emotional, or astral, body, which is something all mammals share. And finally, the Ego, or higher self.

Minutes from March 15, 2016 meeting approved.

Meeting agenda approved.

March 5, 2016 retreat minutes approved.

Committee Reports

Director's Report – Attached. Hiring is a big concern this time of year, and the board asked that Patrick try and find the resources to hire a volunteer coordinator. Regarding testing, there were far fewer students who opted out this year than there were last year.

Task List – Charity:

- Updated handbooks need to be proofread and posted by Patrick. These documents should also be sent out to the board.
- The board is asked to try and have the AD evaluation complete by the May meeting. The teacher reviews of Patrick will also happen over the next month.
- Fundraising Guidelines have been proposed. This initial document will undergo revision and will be approved either over e-mail or at the next board meeting.
- Charter Review for Renewal – Patrick has been in contact with Ron Ruybal at the district, and he is under the impression that this will not be a monumental task. It is unclear when this review is due.

SAC Update – Patrick: There was some feedback from the state regarding the UIP document. Patrick made changes and sent these changes to the Colorado Department of Education. The next SAC Committee meeting will focus on the review of current practices and making a plan for the fall, including utilizing classroom and READ Act testing data to hone our focus.

Resource Committee Report – Charity: After a bit of time spent reorganizing, the Resource Committee has cleaned up its granting entity list and has applied for a Bacon Foundation grant to support our specials programs. They are working to get us on the Colorado Gives list. This committee has also been working to draft the fundraising policy/procedure (See above, under Task List).

Parent Council – This entity needs to be added to our monthly board meeting. There is a disconnect between our two entities (the board and the Parent Council).

Renaissance Faire Update – Patrick: We're less than two weeks out! There is a need for more volunteers, so please get the word out. See attached Ren Fair Profit and Expense Estimate.

New Business

Guest Speakers – None.

Resolution for Building Committee – Approved. See Building Committee Meeting Notes from April 4, 2016 for documents.

Review Budget Update – An updated budget was presented (attached) and approved by the board.

Communication Discussion – Layne brought up the fact that there have been several times when communication has broken down a bit between different groups (parents, teachers, other staff, administration, the board) at our school.

Currently, there are several effective avenues of communication:

- Parent nights
- Letters home from classroom teachers and from administration
- Facebook pages
- Class picnics

Some ideas to help the progress of effective communication at JRCS:

- Informational evenings for parents of students entering the grades
- Informal “mom’s night out” evenings among class parents and other community building in classes
- A parent ambassador to orient new parents
- A gathering of existing resources—YouTube videos, books, etc., perhaps on the website and as a small checkout library in the main office
- Patience. As teachers hone their skills, they will be able to add more things like letters home to their repertoire.

Club Policy – Patrick will construct this policy by the start of next school year.

Board Calendar/Upcoming Events – This month, the Parent Survey will need to be sent out, the board will need to do a self-assessment, and board members should try to recruit new members. Next meeting: May 17, 2016.

The board voted unanimously to enter into a Closed Session in accordance with C.R.S. 24-6-401 to discuss personnel.

Meeting ended at 8:19.

Respectfully submitted,
Pam Middlemas