

L. Enrollment Policy (updated 12/19/2017)

JRCS shall admit all students who wish to attend the school up to capacity, accepting students based on the School District 51 age guidelines, without regard to actual or perceived sex, sexual orientation, ethnic group identification, race, ancestry, national origin, religion, age, gender, color or physical or mental disability. No test or assessment shall be administered to students prior to acceptance into the school.

Currently enrolled students have priority for enrollment in JRCS for the following school year. Beginning in January parents, legal guardians, and legal custodians of the students currently attending JRCS must declare their intentions to return to the school in the next academic school year by filling out the intent to re-enroll form. It will be the parent's / legal guardian's responsibility to return the intent to re-enroll form by the predetermined deadline.

Priority for available Kindergarten through 11th grade spots will be allocated to the following groups:

1. Children of full-time JRCS Teachers and Staff Members
2. Children of current JRCS Board Members
3. Siblings of currently enrolled or returning JRCS students
4. Any child/children living in the same household or with common parent(s) legal guardian(s) in separate households of currently enrolled students. This includes children who become siblings by marriage and/or adoption. Any sibling born while a student is enrolled may retain that status even if the original student graduates from JRCS before he/she reaches kindergarten. Any sibling offered a position in the first quarter must enroll or forfeit their position, and are then subject to lottery rules.

Should there be more siblings of returning JRCS students than enrollment openings for a given grade, enrollment shall be offered by a lottery from within this priority group for the affected grade level.

The combination of children of JRCS teachers/staff and JRCS Board Members will not exceed twenty percent (20%) of the total JRCS enrollment population in any given year. Should these two groups of children exceed the twenty percent (20%) limit of the total enrollment population in any given year, priority within the group shall be given to:

1. Children of full-time JRCS teachers and staff
2. Children of current JRCS Board Members

Enrollment and Lottery Process

Families interested in having their child or children attend JRCS for the following academic year will need to attend an Informational Meeting and complete the enrollment application. A member of the JRCS Administration or select members of the JRCS faculty will conduct Informational Meetings to provide an overview of the Waldorf education as it applies to child development, the academic content of the Waldorf curriculum, details about JRCS and the enrollment process. Dates and times for the

Informational Meetings are to be posted on the JRCS website in December so that families can plan to attend either prior to or during the open enrollment period.

The enrollment application must be received during the open enrollment window to be considered for the lottery for that upcoming academic year. The lottery will be held within two weeks of closing the open enrollment period. New enrollment applications must be completed and turned in during the open enrollment period each year for the lottery.

In the event that there are more seats available than applicants in a particular grade, the seats will be filled by all applicants. Each grade that has more applicants than available seats will go through the lottery process. Each application received for the grade(s) will be assigned a number for the lottery. During the lottery the administration will draw the numbers out one by one to fill the available seats for that grade. After all seats have been filled, remaining applicants will be placed on the waitlist for that grade in the order that they were selected in the lottery.

Each grades wait list will remain active until fall count date of the current academic year. At that time, enrollment for the current school year will be closed and the wait list will be cleared for all grades. In the event that a seat becomes available before fall count date of the academic year the Administrative Assistant will contact the next family on the waitlist for that grade.

If families who were on the waitlist and were not offered a seat would like to re-apply the following year to be included in the lottery for any open seats in their child(ren)'s grade, a new enrollment application must be received during the open enrollment period for that academic year. These families will be assigned additional numbers in the lottery based on the number of years they have applied at the school.

Applications received after the enrollment window has been closed will be held until after the lottery has been completed and then added to the waitlist in the order in which each application was received. In the event that there are available seats in a grade after the lottery has been completed the available seats will be offered on a first-come, first-serve basis.

Families who are offered an available seat will have twenty-four (24) hours to accept or decline the seat before the Administrative Assistant will contact the next student on the list. Any potential student who is offered a seat and declines the seat will lose any and all lottery positions for that potential student.

Kindergarten

JRCS offers half-day morning Kindergarten (8:30 am to 12:30 pm) and full-day Kindergarten classes (8:30 am to 3:30 pm). The half-day morning Kindergarten class is a tuition free class that is paid for by the public funding received for each student. The full-day Kindergarten classes will require a monthly tuition payment to cover the portion of the school day not covered by the public funds. The Kindergarten classes are subject to lottery. JRCS age requirement for attendance is that the child turns five (5) years of age before June 1st of the academic year to which they are applying. Students who turn five (5)

between June 1st and July 15th of the academic year to which they are applying will only be considered for enrollment on a case by case basis following a consultation with the administration.

Enrollment at Juniper Ridge Community School

All families who are offered a seat in one of the grades after the lottery will be required to attend an enrollment meeting prior to receiving the necessary registration forms to complete the enrollment. This meeting will cover parent education topics as well as familiarization with the JRCS Family Handbook, both of which are important to our families prior to attending JRCS. At the end of the meeting families will be able to pick up their child's registration forms, which are necessary to begin school the following academic year.

JRCS requires each family to complete the Mesa Valley School District 51 enrollment forms, provide current immunization records or immunization waiver, a copy of the student's birth certificate, and records request forms if a student is transferring into the MVSD 51 area. In addition to these forms, JRCS will require each family to sign that they have received and read the Family Handbook and the JRCS Parent Agreement form.